

26 JUN 1984

STAT MEMORANDUM FOR: Chief, Information Management Support Staff, OL
FROM:
Chief, Procurement Division, OL
SUBJECT: Grace Commission Recommendations
REFERENCE: Memo to C/PD fm C/IMSS/OL, same Subj,
dtd 18 Jun 84 (OL 4118-84)

1. This is in response to referent memorandum asking that we review the Grace Commission recommendations and comment on those items that can be adopted/implemented unilaterally by this division.

2. There are only two recommendations in the Procurement/Contracts/Inventory Management section that lend themselves to unilateral action by Procurement Division. These are:

PROC 19-1: Develop accountability among procurement/contract management personnel/supervisors for making awards to known poor performers or for failing to terminate for default, to debar or to suspend such performers when circumstances clearly justify doing so.

PROC 19-2: Establish information systems on vendor performance.

3. Procurement Division has never been adequately staffed to perform the full range of contract administration functions nor can our management information system, as currently designed,

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readily identify vendors who consistently fail to meet delivery schedules. Nevertheless we are undertaking action to implement these recommendations:

- a. By somewhat cumbersome manipulation of the CONIF/ICS data bases, we have reviewed the previous twelve months contracts (with deliverable items) and identified those vendors who appear to be poor performers in meeting promised delivery schedules. Time permitting we intend to conduct a detailed analysis of those contracts and take appropriate action with the vendors.
- b. As a result of the above analysis, we have identified data and reporting requirements for inclusion in the procurement package of LIMS. This should provide systematic identification of poor vendor performance, and give us the data needed to take remedial action.
- c. Procurement Division has requested staffing increases in the FY-85 budget to provide the personnel needed to properly administer this program. Assuming the required manpower resources are forthcoming and that LIMS is on schedule, we project significant action taking place on these two recommendations in the future.



Attachement:
Reference

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